

# Witney Town Council

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Town Clerk

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26 June 2020

To: Members of the Climate, Biodiversity & Planning Committee - R Smith, J Aitman, L Ashbourne, R Bolger, V Gwatkin, M Jones, A McMahon and A Prosser (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Climate, Biodiversity & Planning** Committee to be held virtually via Zoom\* on **Tuesday, 30th June, 2020 at 6.00 pm** for the transaction of the business stated below. Login details of this meeting will be published on the Council's website prior to the meeting.

\*By virtue of The Local Authorities & Police & Crime Panels (Coronavirus)(Flexibility of Local Authority & Police & Crime Panels Meetings)(England & Wales) Regulations 2020.

## MEMBERS OF THE PUBLIC

Members of the public wishing to address the Council on an agenda item below must contact the Town Clerk ([townclerk@witney-tc.gov.uk](mailto:townclerk@witney-tc.gov.uk)) 24 hours before the meeting in order to arrange the necessary access to be able to speak at the meeting due to it being held virtually.

## RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

## AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

### 1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) **prior to the meeting**, stating the reason for absence.

**Standing Order 30(a)(v)** permits the appointment of substitute Councillors to a Committee whose role to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Public Participation**

***the meeting will adjourn for this item***

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Planning Applications (Pages 3 - 4)**

To receive and consider a list of Planning Applications received from West Oxfordshire District Council.



Town Clerk